

Dear Ladies and Gentlemen:

**Subject: Information about the limitation accessibility to the Job-Center in District of Havelland.
Controlling's measures against Coronavirus-Infection.**

In order to avoid any infections to the citizens in District of Havelland we have set new accessibility rules to all Job-Centers, only by priority, to clarify the essential and important matters.

Please note that it's only possible after setting the appointment by phone!

The essential service issues are:

- **To cover any lack with the health insurance.**
 - **Bank account lockout.**
 - **Homelessness.**
- 1- Usual opening hours will not be offered until further notice.
 - 2- Please note that all the appointments starting March the 17th, 2020 will be carried out by telephone. Please be ready to become a phone call within the appointment time.
 - 3- We will be reachable through Phone calls, Emails and letters.

You can send any documents and letters to one of the following addresses:

Jobcenter Falkensee: Bahnstr. 8-12, 14612 Falkensee

E-Mail: Jobcenter-Falkensee@havelland.de

Jobcenter Nauen: Waldemardamm 3, 14641 Nauen

E-Mail: Jobcenter-Nauen@havelland.de

Jobcenter Rathenow: Berliner Str. 15, 14712 Rathenow

E-Mail: Jobcenter-Rathenow@havelland.de

Your social benefits will be paid as usual.

Please don't come to the Job-Center if you have any Flu symptoms, debility, fever, cough or sore throat or any other similar symptoms.

Health department in District of Havelland has set a direct Hot-Line to answer your questions about Coronavirus:

03385 7119

Mondays and Tuesdays: 9:00 am until 6:00 pm.

Wednesdays and Thursdays: 9:00 am until 4:00 pm.

Fridays 9:00 am until 2:30 pm.

Or visit the website of District of Havelland: www.havelland.de

Best wishes

On behalf

Department of basic security and work